



EMPLOYMENT APPLICATION FORM FOR A NON-TEACHING POSITION

ADVERTISED POSITION:

SURNAME:			
TITLE:			
GIVEN NAMES:			
PRIVATE ADDRESS:			
TELEPHONE:			
EMAIL:			
CURRENT APPOINTMENT:			
CURRENT EMPLOYER:			
ADDRESS OF CURRENT EMPLOYER:			
DATE OF COMMENCEMENT:			

PROFESSIONAL QUALIFICATIONS

QUALIFICATIONS	INSTITUTION	YEAR COMPLETED

EXPERIENCE

From	To	Position Held	Description of Experience

RELEVANT PROFESSIONAL DEVELOPMENT ATTENDED IN THE PAST 3 YEARS

Year	Course/Unit	Description

PROFESSIONAL ASSOCIATIONS

Association	Position Held

PARISH/CHURCH INVOLVEMENT

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OTHER INVOLVEMENTS WHICH MIGHT SUPPORT YOUR APPLICATION

Professional	
Community	
Recreational	
Other	

REFEREES

1.	Name	
	Address	
	Telephone	
	Occupation	
2.	Name	
	Address	
	Telephone	
	Occupation	
3.	Name	
	Address	
	Telephone	
	Occupation	

DECLARATION

I declare that I have read, understood and if appointed will abide by the Assumption College Child Protection Policies, namely:

- Child Protection and Safety Policy
- Child Safety Code of Conduct
- Staff and Student Professional Boundaries Policy

I declare that I am not, or have not been:

- the subject of disciplinary action in a professional or occupational capacity
- guilty of an offence which is (or which would if committed in Victoria be) an indictable offence
- in breach of any requirements of the Working with Children Act 2005 or National Criminal History Record Check, according to an assessment notice made.

Signature: _____ Date: _____

Please return this completed form, together with your:

- Curriculum Vitae
- Letter of Application, including a statement indicating your reasons for applying for the position

Mail: Angela Talty
Executive Assistant to the Principal
Assumption College
PO Box 111, Kilmore 3764 Email:

angela.talty@assumption.vic.edu.au

In accordance with our Privacy Policy, other than for the successful applicant, the application documentation will be destroyed at the end of the appointment process.