



## Assumption College Kilmore

### Learning and Teaching: Teacher

*The exponential rate of change in our world, including our sense of what constitutes knowledge & learning affects us all, and demands that we respond by developing a flexible and responsive school that encourages and supports our students to be confident, collaborative and creative learners. As Marists, in responding to the emerging needs of our students we 'face the future with audacity and hope'.*

#### POSITION DESCRIPTION

Subject teachers are inspirational people, who plan for and implement programs to encourage and support students to learn and to grow in the various subject disciplines. Subject teachers are accountable in their practice to their Learning Leader, the Assistant to the Principal: Teaching and Learning, their students, parents/guardians and the Principal.

**Reports to:** Principal  
Deputy Principal - Learning and Teaching

**Collaborates with:** Members of the College Leadership Team  
Learning and Teaching Team  
Staff, students and parents/guardians

**Contract:** Employee of Marist Schools Australia. All teachers at Assumption are required to be involved in the supervision or coaching of a co-curricular program for students. This could include responsibilities on Saturdays.

#### Professional Responsibilities

- Be respectful of the spiritual and social values of Assumption College.
- Be accredited members of the Victorian Institute of Teaching and enact their obligations to maintain membership.
- Meet the professional responsibilities of teaching in Victoria, including adherence to the AusVELS, VCE, VCAL and/or VETiS requirements.
- Ensure the safety of our community by attending to OH&S issues in an appropriate and timely manner.
- Adhere to all College Policies and Procedures.

#### Teacher Duties

##### Learning and Teaching

- Have an exemplary understanding of their subject matter and, utilising 'Understanding By Design' prepare a differentiated curriculum that is engaging and challenging for all students.
- Ensure that students receive regular formative feedback about the progress of their learning.

- Ensure that students receive summative feedback in a timely manner as per the agreed curriculum, under the College's assessment and reporting procedures.
- Utilise the school's ICT systems to develop student engagement in learning and digital literacy skills.
- Utilise the skills of other professionals to assist in the development and pastoral care of students (eg. Learning Enhancement Leader, Wellbeing Team, House Leaders and/or Learning Leaders)
- Attend to the designated needs of those students with Individual Learning Plans.

### **Professional Learning**

- Attend to the continual development of their pedagogical and teaching skills for the improvement of student achievement.
- Attend scheduled meetings and contribute to professional learning.
- Work positively and cooperatively in designated and ad hoc teams to develop curriculum and other learning opportunities for students.
- Establish Professional Learning Goals and report on progress towards these as required.

### **Pastoral Wellbeing**

- Where necessary, utilise agreed Behaviour Management Procedures.
- Strive to create a positive and productive learning environment, and a solid working relationship with all students.
- Contribute to the life of the College by participating in College functions and events, including camps and excursions.
- Other duties as directed by the Principal.

## **Key Selection Criteria**

### **Catholic Identity**

- Demonstrate an understanding of and desire to, actively support Marist values, the College Mission, and the Catholic ethos of the College.
- Having Religious Education as a teaching method is desirable.
- Will engage in professional development activities focussed on the Marist values, the College Mission, and the Catholic Ethos of the College

### **Learning and Teaching**

- Able to plan for and implement rigorous and engaging units of work using a model of Differentiated Curriculum, where regular feedback is provided for students and where ICT is used to enhance student learning.
- Display a commitment to team work.
- Be passionate about education and demonstrate a willingness to adopt and evaluate the effectiveness of classroom strategies that reflect contemporary educational theory and practice.
- Seek to be actively involved in curriculum development to ensure that programs are developed to meet the changing needs of students and the community.

### **Professional Learning**

- Demonstrate a passion for learning and willingness engage in life-long learning.
- Display commitment to the articulated pedagogical methods within the school and be prepared to engage in professional development in areas of innovation and/or where one's professional experience or skills are not sufficiently developed.
- Can articulate areas for professional growth and source appropriate resources to attend to these needs.
- Has a sense of own strengths as an educator and a willingness to share personal professional expertise with peers.

## **Pastoral Wellbeing**

- Be actively involved in the provision of high quality pastoral care.
- Demonstrate well developed interpersonal and communication skills and the ability to liaise and communicate effectively with people with of various ability and background.
- Seek to be actively involved in the provision of co-curricular activities and express a keen desire to continue to participate in this provision.
- Show the capacity to provide leadership that is characterised by a desire for continuous improvement, lateral thinking and innovation.

## **Occupational Health & Safety**

The Teacher will:

- Perform the above duties in line with any safe work practices and processes, and conduct oneself at work in a manner that is safe to self and others;
- Encourage colleagues and others on the worksite to adhere to safe work practices;
- Support and contribute to the improvement of safe systems of work and safe work practices;
- Participate in relevant OHS&W training programs;
- Report all work related incidents and near misses which result in injuries, ill health, or property damage in writing, in accordance with the school's OHS&W policies and procedures;
- Suggest changes to eliminate workplace hazards, or minimise the risks associated with them;
- Correctly use any equipment provided for health and safety purposes;
- Follow reasonable instructions given by the school in relation to health and safety at work;
- Support the consultative processes for managing OHS&W, when opportunities arise.

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Operates as part of Marist Schools Australia

