



ASSUMPTION COLLEGE

Dear Parents and Guardians,

I am writing to invite you to apply to use the Assumption College bus service, tendered to Seymour Passenger Services Pty Ltd, next year.

It is critical that you return your application form and other relevant forms by **Monday 19th August 2019**. Your timely reply will allow us to plan the most helpful bus runs and timetables for students. *Seats cannot be guaranteed for late applications.*

Students who travelled on the ACK bus service in 2019 are to keep their existing bus/student cards to use in 2020 and will not receive new cards.

The College requires medical information about your child to assist us in the event that there is a medical incident while your child is travelling on the bus. This information may be passed along to the bus company so that the bus drivers are aware of any medical needs of the students

Here are terms and conditions for travel on the Assumption College bus service:

- Bus fees must be paid by direct debit or paid in full with the application.
- Outstanding bus fees must be paid in full.
- Direct debit details must be provided and either the mid-month or end-of-month option chosen.
- The direct debit authority remains in place for the entire period of bus travel, unless alternative arrangements, in writing, are accepted by the College.
- The initial deposit will be direct debited on **Friday, November 15th November 2019**
- The code of conduct must be read and accepted on the application form.
- In the event that your child requires medical attention or treatment while travelling on the Assumption College bus service, you authorise the School, or its subcontractor including the bus company that operates the service, to obtain all necessary medical attention and treatment and to engage any doctor, nursing assistance, ambulance transportation or hospital accommodation, with expenses incurred to be met by you.
- You further authorise the use of any anaesthetic by a qualified anaesthetist if, in his/her judgement, this is necessary. I understand that the School will make every reasonable effort to first contact the parent or guardian as listed on the Enrolment Application for your child, in the event of such illness or accident.
- The timetable will change from one year to the next and the 2019 timetable is only indicative for 2020.

- The person completing the application must accept liability for the entire annual fee. Where parents or guardians have separated, the College is not responsible for negotiating the onus of payment of fees.
- Accept that replacement bus passes cost \$25.00
- Itinerant passengers or friends of regular passengers are not permitted to travel.
- The Conveyance Allowance application form must be completed for students who did not travel on a bus this year.
- As in previous years, the cost structure assumes that all Conveyance Allowances for Assumption College and St Patrick's Primary School students are paid to the Assumption College bus service, to meet the balance of expenses in running the service.

Assumption College reserves the right to refuse an application if any of these conditions are not met.

We look forward to working with you in supporting the Catholic education of our young people.

Yours sincerely



Mr. Joseph Feery
Business Manager, Finance

